



**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Board of Directors**

2910 East 5th Street  
Austin, TX 78702

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Friday, December 17, 2021

12:00 PM

2910 East 5th Street, Austin, TX 78702

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**I. Call to Order**

12:12 p.m. Meeting Called to Order

**Present:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

**II. Public Comment**

Brianna Frey, Tom Wald, Jacob Alan Henson, and Zenobia Joseph provided public comment.

**III. Advisory Committee Update:**

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee

**IV. Board Committee Updates:**

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee
3. CAMPO update

No CAMPO meeting was held this month, so no report was given.

4. Austin Transit Partnership Update

**V. Consent Items**

Board Member Pool had a question about Consent Item #2, so both Consent items were voted on individually.

1. Approval of minutes from the November 22, 2021 board meeting.

A motion was made by Vice Chair Travillion, seconded by Board Member Ross, that the minutes be adopted. The motion carried unanimously 8-0.

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Blank Rome Government Relations, LLC for Federal Government Legislative services for a base period of one (1) year with four (4) one-year options for a total not to exceed amount of \$1,087,400.

A motion was made by Board Member Pool, seconded by Vice Chair Travillion, that this Resolution be adopted. The motion carried unanimously 8-0.

## VI. Action Items:

1. Approval of a resolution appointing Kathryn Kalinowski, Ru'Kaiel Johnson, Lauren Taylor, Meme Styles, Stephen Foster, Monica Sanchez, Adam Powell, Brent Payne, and Leslie York to the Public Safety Advisory Committee.

A motion was made by Board Member Ross, seconded by Board Member Renteria, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with California Creative Solutions for a Data Warehouse and Business Intelligence (DWBI) system and implementation services for a base period of two (2) years with eight (8) one-year option periods and 20% contingency in an amount not to exceed \$8,795,938.

A motion was made by Vice Chair Travillion, seconded by Secretary of the Board Stratton, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

3. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Presidio Networked Solutions Group for Cisco Smartnet support for one (1) year in an amount not to exceed \$232,673.

A motion was made by Board Member Kitchen, seconded by Secretary of the Board Stratton, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

4. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with CDW Government, LLC. to acquire workstation technology in an amount not to exceed \$599,825.

A motion was made by Vice Chair Travillion, seconded by Board Member Renteria, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

5. Approval of a resolution authorizing the President & CEO, or his designee, to modify contract #200164 with Verizon for an additional \$500,000 to address expanded needs for a total new contract amount not to exceed \$3,350,878.

A motion was made by Secretary of the Board Stratton, seconded by Board Member Mitchell, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

6. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a one (1) year contract with Bytemark, Inc. with four (4) one-year options for onboard fare validator expansion in an amount not to exceed \$2,501,483.

A motion was made by Board Member Pool, seconded by Board Member Renteria, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

7. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Silsbee Ford Inc. to purchase ten (10) Ford Explorer Hybrid Vehicles for the Capital Metro Public Safety Department in an amount not to exceed \$425,744.

A motion was made by Board Member Pool, seconded by Board Member Renteria, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

8. Approval of a resolution awarding President & CEO Randy Clarke an adjustment to base pay equal to 4% of his annual salary and a one-time performance achievement bonus equal to 8% of base pay based on his 2021 annual performance review. The increases are awarded retroactively to October 3, 2021 in accordance with the Employment Agreement.

This item was taken up after Executive Session.

Board Member Ross put forward the amended resolution.

A motion was made by Board Member Ross, seconded by Board Member Pool, that this Resolution be adopted as amended. The motion carried by the following vote:

**Aye:** Cooper, Stratton, Kitchen, Pool, and Ross

**Away:** Travillion, Renteria, and Mitchell

## VII. Discussion Items:

1. Customer Satisfaction Survey

Because of time constraints this item was deferred until a later date.

**VIII. Reports:**

1. President & CEO Report

Because of time constraints no report was given this month.

**IX. Executive Session of Chapter 551 of the Texas Government Code:**

Section 551.076 for Deliberations Regarding Security Devices or Security Audits

Because of time constraints the first Executive Session on Security was deferred until a later date.

Section 551.074 for Personnel Matters related to the annual performance review for the President and CEO

1:42 p.m. Into Executive Session

5:19 p.m. Out of Executive Session

**X. Items for Future Discussion:****XI. Adjournment**

5:20 p.m. Meeting Adjourned

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*BOARD OF DIRECTORS: Wade Cooper, Chair; Jeffrey Travillion, Vice Chair; Eric Stratton, Secretary; Terry Mitchell; Becki Ross; Ann Kitchen, Leslie Pool and Pio Renteria.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*