



Minutes
Capital Metropolitan
Transportation Authority
Board of Directors

2910 East 5th Street
Austin, TX 78702

Monday, October 24, 2022

12:00 PM

Rosa Parks Boardroom

I. Call to Order

12:40 p.m. Meeting Called to Order

Present: Travillion, Kitchen, Pool, Cooper, Stratton, Ross, Renteria, and
Harriss

II. Recognition

Bus Operator David Flores was recognized for live-saving CPR that he performed on a customer earlier in the month.

III. Public Comment:

Isaiah Smith, Zenobia Joseph, Sherri Taylor, Tony Carter, Avery R, Joe L. Perez, Eli Cortez, Michael Halliburton, Matthew LeBlanc, and Francis Russell provided comments this month.

IV. Advisory Committee Update:

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee

V. Board Committee Updates:

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee
3. CAMPO update

VI. Consent Items:

A motion was made by Board Member Renteria, seconded by Secretary of the Board Pool, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Ross, Renteria, and
Harriss

1. Approval of minutes from the September 14, 2022 public hearing and September 26, 2022 board meeting.
3. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Remix Technologies, LLC for the Remix transportation planning software solution, for a base period of three (3) years and two (2) option years in an amount not to exceed \$992,000.
5. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an interlocal agreement with Workforce Solutions Capital Area for the creation of a transit workforce partnership work plan for a period of three years in an amount not to exceed \$366,000.

VII. Action Items:

1. Approval of a resolution adopting the 2023 Board Meeting Calendar.

Board Member Pool asked for this item to be pulled from Consent Agenda and brought back to the board when adjustments could be made to conflicting 2023 committee dates.

2. Approval of a resolution adopting the FY2023 Annual Internal Audit Plan

Board Member Pool asked for this to be pulled from the Consent Agenda for further discussion about receiving regular updates on Austin Transit Partnership finances.

A motion was made by Board Member Renteria, seconded by Secretary of the Board Pool, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Ross, Renteria, and Harriss

3. Approval by the Board of Directors of Capital Metro's Investment Policy.

A motion was made by Secretary of the Board Pool, seconded by Board Member Cooper, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Ross, Renteria, and Harriss

4. Approval of Capital Metro's Budget and Financial Planning Policy.

A motion was made by Board Member Cooper, seconded by Secretary of the Board Pool, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Ross, Renteria, and Harriss

5. Approval of a resolution authorizing the interim President & CEO, or their designee, to finalize and execute a contract modification with BMR Janitorial, for bus fueling and washing services, for the remainder of a base year and two (2) option years increasing the not to exceed contract amount from not to exceed \$3,557,818 to \$5,197,680.

A motion was made by Board Member Stratton, seconded by Board Member Renteria, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Ross, Renteria, and Harriss

VIII. Report:

1. President & CEO Monthly Update

IX. Memos:

1. Memo: Service Standards and Guidelines Update (October 17, 2022)
2. Memo: September/October Board Follow-up (October 17, 2022)

X. Items for Future Discussion:

XI. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Ann Kitchen, Vice Chair; Leslie Pool, Secretary; Becki Ross; Eric Stratton, Wade Cooper and Matt Harriss.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.