



**CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
2910 East Fifth Street Austin, TX 78702**

~ MINUTES ~

Executive Assistant/Board Liaison Gina Estrada
512-389-7458

Wednesday, January 21, 2009
4:00 PM

4:05 PM Meeting Called To Order
5:44 PM Meeting Adjourned

I. Call to Order

Attendee Name	Title	Status	Arrived
Margaret Gomez	Chair	Present	
Jamie Jatzlau	Vice Chair	Present	
Mike Manor	Secretary	Present	
John Cowman	Board Member	Present	
Mike Martinez	Board Member	Present	
Brewster McCracken	Board Member	Present	
John Trevino	Board Member	Present	

II. Pledge of Allegiance

III. Consent Items:

1. Resolution CMTA-2009-1 ILA W/COA and CMTA Televising Board Meetings

Approval of a Resolution Authorizing the President/CEO, or His Designee, to Enter into Negotiations with the City of Austin to Finalize and Execute an Interlocal Agreement with the City of Austin for Televising Capital Metro Board of Directors Meetings on Access Channel 6 in an Amount Not to Exceed \$300 Per Meeting for a Base Period of One Year with Nine Automatic Renewals.

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Cowman, Board Member
SECONDER: John Trevino, Board Member
AYES: Gomez, Jatzlau, Manor, Cowman, Martinez, McCracken, Trevino

2. Resolution CMTA-2009-2 Build Central Texas (BCT) FY 2009 Project List

Approval of a Resolution Authorizing the President/CEO or His Designee to Approve the "Suburban Communities" FY 2009 Projects List and Funding Allocations Disbursement in Accordance with the Approved FY 2009 Budget for Build Central Texas (BCT).

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Cowman, Board Member
SECONDER: John Trevino, Board Member
AYES: Gomez, Jatzlau, Manor, Cowman, Martinez, McCracken, Trevino

3. Resolution CMTA-2009-3 Giddings to Llano Right-Of-Way Property

Approval of a Resolution Authorizing the President/CEO or His Designee to Acquire Real Property for Use in Connection with the Construction and Maintenance of a Service Road to Provide Access to the Parallel Railroad Tracks Within Capital Metro's Existing Giddings to Llano to Railroad Right-Of-Way in an Amount Not to Exceed \$500,000.

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Cowman, Board Member
SECONDER: John Trevino, Board Member
AYES: Gomez, Jatzlau, Manor, Cowman, Martinez, McCracken, Trevino

4. Resolution CMTA-2009-4 Bus Operator & Supervisor Uniform Contract

Approval of a Resolution Authorizing the President/CEO or His Designee to Finalize and Execute a Contract with Miller Uniforms and Emblems, Inc. for the Fitting and Furnishings of Bus Operator and Supervisor Uniforms and Accessories for a One-Year Base Period with Four , One- Year Options in an Amount Not to Exceed \$1,835,788.

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Cowman, Board Member
SECONDER: John Trevino, Board Member
AYES: Gomez, Jatzlau, Manor, Cowman, Martinez, McCracken, Trevino

5. Resolution CMTA-2009-5 Comprehensive Operation Analysis

Approval of a Resolution Authorizing the President/CEO, or His Designee, to Finalize and Execute a Contract with Perteet Inc, to Provide Planning Services for the Production of a Comprehensive Operations Analysis, in an Amount Not to Exceed \$458,312.

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Cowman, Board Member
SECONDER: John Trevino, Board Member
AYES: Gomez, Jatzlau, Manor, Cowman, Martinez, McCracken, Trevino

6. Resolution CMTA-2009-6 Replacement Transit Buses 2009

Approval of a Resolution Authorizing the President/CEO or His Designee to Finalize and Execute a Contract with New Flyer of America, Inc. to Purchase Up to Seventy Five (75), 35-FT and 40-FT, Low Floor, Diesel Transit Buses and Related Special Tools, Equipment and Spare Parts, in an Amount Not to Exceed \$31,541,796 Including a Contingency Amount of 3%.

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Cowman, Board Member
SECONDER: John Trevino, Board Member
AYES: Gomez, Jatzlau, Manor, Cowman, Martinez, McCracken, Trevino

7. Resolution CMTA-2009-7 Bus Detailing Contract 2009

Approval of a Resolution Authorizing the President/CEO or His Designee to Finalize and Execute a Contract with Pretty Clean Auto Detailing Services, Inc. for Specified Bus Detailing Services for a One-Year Base Period to Include Two Pre-Priced One-Year Options in an Amount Not to Exceed \$1,134,456.

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Cowman, Board Member
SECONDER: John Trevino, Board Member
AYES: Gomez, Jatzlau, Manor, Cowman, Martinez, McCracken, Trevino

8. Resolution CMTA-2009-8 CSAC Appointment 2009

Appointment of Members to the Customer Satisfaction Advisory Committee (CSAC) Effective February 1, 2009.

John Michael-Cortez - CSAC - The Board reappointed Oscar Estrada Gaytan, Roger Cauvin, James Jarris and Rene Barrera. The Board also made three new appointments: Stella Smith, Jean Mather, and Catherine Destasio, all FRS riders.

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Cowman, Board Member
SECONDER: John Trevino, Board Member
AYES: Gomez, Jatzlau, Manor, Cowman, Martinez, McCracken, Trevino

9. Resolution CMTA-2009-9 Election of Officers

Election of Capital Metro Board Officers.

The Board reelected Margaret Gomez as Chair, Jamie Jatzlau as Vice Chair and Mike Manor as secretary to the Board.

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Cowman, Board Member
SECONDER: John Trevino, Board Member
AYES: Gomez, Jatzlau, Manor, Cowman, Martinez, McCracken, Trevino

10. Resolution CMTA-2009-10 Election of Board Committees and Chairpersons

Elections of Appointment of Board Committees and Chairpersons of Each Committee.

The Board voted to reelect all current members and chairpersons for each standing committees to another term.

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Cowman, Board Member
SECONDER: John Trevino, Board Member
AYES: Gomez, Jatzlau, Manor, Cowman, Martinez, McCracken, Trevino

11. Resolution CMTA-2009-11 Approval of Board Minutes from December 10, 2008

Approval of Board Minutes from December 10, 2008.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Cowman, Board Member
SECONDER:	John Trevino, Board Member
AYES:	Gomez, Jatzlau, Manor, Cowman, Martinez, McCracken, Trevino

- 12. Resolution CMTA-2009-12 Memorandum of Understanding with Envision Central Texas**
Approval of a Resolution Authorizing the President/CEO or His Designee to Enter into a Memorandum of Understanding with Envision Central Texas (ECT) or Their Business Agent to Provide Funding in an Amount Not to Exceed \$125,000 to Support ECT Operations for FY 2009.

RESULT:	ADOPTED [6 TO 1]
MOVER:	John Trevino, Board Member
SECONDER:	John Cowman, Board Member
AYES:	Gomez, Jatzlau, Cowman, Martinez, McCracken, Trevino
NAYS:	Mike Manor

IV. Action Items:

V. Executive Session of Chapter 551 of the Texas Government Code:

None

Go to Executive Session

Return from Executive Session

VI. Presentations:

1. Presentation (ID # 1321) Rail Start-Up Progress Presentation

Rail Start-Up Update Presentation

Doug Allen, EVP and Chief Development Officer presented a status report with new information highlighted. Rick L'Amie, VP of Marketing gave Outreach & Grand Opening update & Todd Hemingson, VP of Planning outlined MetroRail schedule of the events for Rail Start-Up.

John Trevino - Downtown destinations - buses are synchronized, can staff prepare the routes in other communities?

Todd Hemingson - That's part of our public information, Rick L'Amie is working on.

D. Allen - We have already developed maps, will share those with the Board.

T. Hemingson - Plan to release, just a draft right now.

John Cowman - 7am leaving Leander - are we scaling back?

T. Hemingson - No

J. Cowman - 4th & Guadalupe - Can they access via the Dillo?

J. Trevino - How soon can we order additional cars?

Fred Gilliam - Next month.

J. Trevino - Will it still take 18-24 months?

F. Gilliam - That's correct.

Brewster McCracken - How long will it take to do double tracking?

D. Allen - Look at strategic locations, listed as priority on stimulus package, getting environmental assessments done.

B. McCracken - Would this be worth reviewing in stimulus package?

J. Cowman - Are the double tracking becoming shovel ready?

D. Allen - Yes, we own right of way.

Mike Manor - In terms of scheduling for high volume activities, football games etc.. will there be consideration, revenue generation?

D. Allen - We will look into that. We are looking into moving trains on the weekend.

M. Manor - What kind of decision tree are we using when we change routes or close down routes and scale back? In Austin, pct. 1 & 4 have transit dependent populations. What kind of questions do we ask? Are there places along that route that are still being utilized instead of the whole route? Area that we want to understand. Regional plan, the more pro-active the better, news clips - provided with decision tree, I will send you some of my questions to build in to your questions regarding issue.

VII. Reports:

A. Great Customer Care.

None

B. All Systems Go Long-Range Transit Plan, Regional Visioning and Mobility Projects.

None

C. Legislative Matters.

Andrea Lofye, VP Chief of Staff gave report - Economic Stimulus issue, when and if it passes - we have submitted a list of projects we can use the funding for, like the Bus purchases, will continue to stay in contact with, made public.

Mike Martinez - If funding becomes available, should we consider having an election? Does it help or hurt?

A. Lofye - Falls under new start process, we would not qualify, not far along right now, staff working together compiling information with congressional delegates.

John Trevino - Green line would qualify?

A. Lofye - Cap of funds is 250 million, under that you are not eligible.

Mike Manor - How active are the trips? What kind of operational activities?

Randy Hume - Looking at Materials- its up again, diesel fuel has helped us.

No economic stimulus money.

John Trevino - What is the time line on the stimulus monies?

A. Lofye - Its working through the committee sides of Congress, so it depends on to what extent it gets tied up with the confirmation hearings.

J. Trevino - Most of these confirmations have already been approved, right?

A. Lofye - Yes, all must be approved by the Senate, will be tied up in the Senate schedule, could be a period of weeks if bill runs into any issues.

J. Trevino - Should we know something in 90 days?

A. Lofye - Yes, I should think that would be about right.

Brewster McCracken - Thanked Fred Gilliam and staff for their work on their work & tough decisions last year, good work.

M. Manor -Purchase transportation increase - StarTran to Veolia - more information on.

D. Central Texas Air Quality.

None

E. Update by the President/CEO.

Fred Gilliam, President/CEO gave updates on CEO Report (see attachment).

Reforcasting of budget on expenses.

Mike Manor - Next month more about bringing in the trains, our operational reserves, are we going to bring that back to the Board? I would like to recommend to staff to work on that. In Peer Review they kind of touched on it, 30 days industry practice vs 60 days, are we examining both? Also would like to clarify something with Fred, purchases transportation item, you said we transferred something to StarTran to Veolia? Is that the item we just went through, therefore we have the increased forecast? I wanted to get more information about it.

F. Gilliam - In November we advised you we were transferring about 30 buses, annualized savings about a million and a half, effective date was this past weekend.

Randy Hume - Yes, to address both the operating contingency and operational reserve - we will bring back revisions for long range plan, make a little more formal.

M. Manor - Maybe touch on 60 or 30 days. Let us know what they recommend and let us know.

R. Hume - They prefer 60 days then move up to 90 days.

M. Manor - John Michael-Cortez, I thought that was a very clear presentation and to Dianne Mendoza and Staff some great things on outreach , drive my issue about region, they have some really talented folks, really good feed back from the folks, said they are really engaging them, good diverse group of folks. Matt Curtis, heard good things about.

F. Gilliam - gave updates on the following:

- Customer Focus Goals
- On Time Performance
- Miles Between RoadCalls
- Vehicle Accident Rate Comparison
- Accident Comparison
- Passenger Accident Rate Comparison
- Financials
- Recognitions/Awards - Fred G. also recognized Gerardo Castillo, Community Involvement Manager who has been selected to participate in the Austin Area Research Organization, Frank McBee Jr. Fellowship Program in Civic Entrepreneurship for the upcoming year. Only nine individuals are selected for this honor. He has also been nominated to serve on the City of Austin Planning Commission.

M. Manor - I guess this question would be to Mr. Gilliam - How often are the trips, out of 100? What kind of operational activities and number of miles, is going to indicate that? Would there be a red flag or are they all doing the same 100,000 miles?

F. Gilliam - Compared by 100,000 miles, they compare nation wide. Industry wide

standard. We report to the Federal Government and they compare nationwide.

M. Manor - Thanks, wanted to make sure everyone understood.

F. Update on the Access Advisory Committee (AAC).

Diane Aleman, Chair AAC addressed the Board requesting clarification of the Access Committee Bylaws and whether the Board is reviewing them. Wanted to know who is on

the Committee of the Board that are reviewing them.

Margaret Gomez - Access Committee will be notified when we go over policy and procedures.

D. Aleman - would like to meet with Committee.

M. Gomez - Posted on Agenda for Feb. will vote on in March, same procedure.

D. Aleman - Would like to see old Board reports for 2000 to 2004 policy changes. Also, tenth member decision made but was said not ethically diverse enough.

M. Gomez - Issue will be addressed.

G. Update on the Customer Satisfactory Advisory Committee (CSAC).

Vice Chair, Martin Thomen reported of behalf of CSAC committee. (see attachment) discussed and read Resolution that was passed regarding removal of trees along Cap Metro's right-of-way.

VIII. Public Comment:

Nailah Sankofa regarding Bus Route Service, new schedules, questionable changes, new bus stops at Mueller, SB 51st street needs stop, I 35 at Fiesta, have to walk in the street, stop at Wilshire, Planning Dept. said no.

Julie Maloukis - Riverside HOA - regarding Bus Route Service, asking to extend Route #20 to end of Grove & Riverside, lots of people use this route, most low income.

Mike Manor - Gina or staff get contact information for each person and get with them regarding information for expanded service and information regarding Bus Routes.

Dave Patterson regarding Bus Route Service - see attachment - regarding CSAC & Access Committee - wants to make sure committee dialogue information gets to the Board. No changes to STS.

John Meinkowsky regarding Eligibility for MetroAccess Service - see attachment - regarding STS Service - who service is for etc...

IX. Adjournment

It was moved by Trevino and seconded by Cowman to adjourn the meeting.

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call 512-389-7583 (voice or 711 Relay) or email nancy.crowther@capmetro.org if you need more information.

BOARD OF DIRECTORS: Commissioner Margaret Gomez, Chairperson; Council Member Jamie Jatzlau, Vice Chair; Mike Manor, Board Secretary; Mayor John Cowman ; Council Member Mike Martinez; Mayor Pro Tem Brewster McCracken and Mayor Pro Tem John Trevino. Board Liaison: Gina Estrada 389-7458, email

gina.estrada@capmetro.org

The Board of Directors may also announce it will go into Executive Session, if necessary, to receive advice from legal counsel regarding any item on this agenda in accordance with Section 551.071 of the Texas Government Code.

Date: January 21, 2009

Yvonne Allen
Legal Support Specialist II