

- NOTICE OF MEETING -
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
MONDAY, SEPTEMBER 24, 2007; 4:00 P.M.
2910 EAST FIFTH STREET, AUSTIN, TEXAS 78702

- MINUTES -

BOARD MEMBERS PRESENT

Chairman Lee Walker
Commissioner Margaret Gomez
Mayor Pro Tem John Trevino
Mayor John Cowman
Council Member Mike Martinez
Council Member Brewster McCracken
Council Member Jamie Allen

STAFF PRESENT

Fred Gilliam, President/CEO
Sallie Crosby, Chief Counsel
Gina Estrada, Executive Assistant/Board Liaison
SUPPORT STAFF

The Capital Metropolitan Transportation Authority Board of Directors convened its Meeting on September 24, 2007 and was called to order by Chairman Walker at 4:03 p.m.

- A G E N D A -

Item for Action:

1. Oath of Office will be administered to new Board Member.
Chairman Walker administered the oath of office to Council Member Jamie Allen. The Board and staff welcomed the new board member. The Chairman announced that Council Member Allen will be abstaining at this board meeting and will also serve on the Planning/Finance/Audit Committee.

***Consent Items:**

2. Approval of Board Minutes from August 27, 2007, Board Meeting and August 27, 2007 Public Hearing regarding Proposed January Service Changes.
3. Approval January 2008 Service Changes.
4. Approval of a resolution by the Capital Metropolitan Transportation Authority Board of Directors delegating authority to the Retirement Plan Committee for the Capital Metropolitan Transportation Authority Retirement Plan ("the Plan") for Administrative Employees to approve amendments to the Plan that do not materially increase the cost of accrued liability for the Plan.
5. Approval of a resolution designating Randall Hume, Executive Vice President, Finance and Administration, and deleting Cynthia Hernandez, to initiate wire transfers related to investment transactions from the Texas Local Government Investment Pool, TexasTERM, and TexStar.

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6. Approval of a resolution amending the Procurement Department Acquisition Policy to add a Contract Audit Policy and Contract Bonding Policy.
7. Approval of a resolution authorizing the President/CEO or his designee to finalize and execute a contract with Smith Contracting Co., Inc. for the construction of the Pavilion Park and Ride expansion in an amount not to exceed \$2,446,242.
8. Approval of a resolution authorizing the President/CEO, or his designee, to finalize and execute contracts with Hotsy Carlson Equipment Company for \$5,897, Railquip, Inc. for \$165,073 and Arnold Oil company for \$15,158 in a total not to exceed amount of \$186,128, for the purchase of the remainder of the commuter rail shop equipment.

*All consent items were voted on. It was moved by Cowman seconded by Gomez to approve the above resolutions. The motion carried a vote of 6 ayes (Walker, Gomez, Trevino, McCracken, Martinez and Cowman) 0 nays.

Items for Presentations Review Consideration and Possible Action:

9. Wellness Program.

Virginia Keeling, Human Resources gave the attached presentation.

10. FY2008 Operating Budget.

Randy Hume, VP of Finance and Administration gave the attached presentation. He said he eliminated fare increase to get more feedback from the community. Reduce operating 2.5 million and capital 800,000 to 1 million. Rail and fuel decreased 4.3%.

Mayor Cowman asked about amenities on page 50 of 50,000 and how can we increase it? Not enough for accessibilities. Mr. Hume responded, CMTA could look at the reserves of three to four major projects this year. Council Member Martinez agreed with Mayor Cowman. Mr. Hume said staff will look at each line item in their department such as over time, etc.

Council Member Martinez asked about IT signage for 1.8 million? Mr. Hume said it is the new pole signs at the bus stops. Commissioner Gomez said to go to the reserves, 250,000 to earmark, savings in capital projects and replace the money. Commissioner Gomez said to amend the budget to increase amenities from 750,000 to 1 million, Council Member Martinez seconded the amendment.

Chairman Walker said the problem is access, benches, shelters while waiting for buses to come. 1 million is a start but not acquit. Staff needs to come back to the board to plan and balance money where we need to. Handle on total money and the balance on how can we do it? Todd Hemingson, Planning said we can do that in November. Chairman Walker said to include appropriate shelters and to get COA colleagues level and intergrate a plan. Mr. Hemingson said TxDOT understands.

Council Member McCracken said on page 15 regarding transit, 4.5 million TCD developer, what is this? John Hodges said it includes North Mopac Park and Ride. Council Member McCracken said what is the other million? Mr. Hodges said it is for TOD outside attorneys. Council Member McCracken said we should have started the budget process months ago and recommends we have a worksession Thursday prior to voting, also on page 51 passenger facilities, four million summary? Page 84 TOD additional staff? Answer: 4. Mr. Hume we are not adding staff.

Council Member Martinez said on page 49 Capital facilities is requesting 36 million? Ms. MacCallum said is a duplicate. Council Member Martinez also asked about the President/CEO line item, 40% increase? Mr. Hume said a department was transferred to his cost center.

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Commissioner Gomez asked on TOD workshops and the impact on family who live there?
Lucy Galbraith, TOD said they are working closely with COA consultants.

Speakers:

1) Michael Zitz-Evancih, hold back on doubling fares.

Donald Matthews, Raise fare then run 24 hours.

Stephanie Chapman, Don't raise fares unless you run 24 hours.

Austin Van Zant, no show.

D-Ann Johnson, Thanked the board on not raising fares.

Glen Gaven, Media still wanted to raise fares, then needs 24/7 service.

Judy Watford, had no input on Director position. Access is meeting illegal in October due to no quorum. Signage issues, GPS issues. *Management will come back with Ms. Watford's issues.

Pam Scott, fare increase off the table, GPS include no money but provide more money.

Diane Comer, Access Bylaws defer until Oct. meeting, no policy changes until November.

Naimi Sanfoka, do not increase bus fares, this is chasing people out of Travis county. She will be leaving Austin due to cost of living and bus stops are too far apart.

It was moved by Cowman seconded by Gomez to approve the resolution with amendments. The motion carried a vote of 6 ayes (Walker, Gomez, McCracken, Martinez, Trevino and Cowman) 0 nays.

11. FY 2008 StarTran, Inc. Employee Support Services.

It was moved by Cowman seconded by Gomez to approve the resolution with amendments. The motion carried a vote of 6 ayes (Walker, Gomez, McCracken, Martinez, Trevino and Cowman) 0 nays.

12. Fiscal Surety Agreement.

It was moved by Cowman seconded by Gomez to approve the resolution with amendments. The motion carried a vote of 6 ayes (Walker, Gomez, McCracken, Martinez, Trevino and Cowman) 0 nays.

The board went into executive session at 4:05 p.m.

13. **Executive Session of Chapter 551 of the Texas Government Code:**

Chapter 551.071 – Legal Advice, Labor Issues.

Chapter 551.072 – Real Property, Strategic Property Acquisitions/
Dispositions.

The board returned from executive session at 4:50 p.m.

Reports:

14. Great Customer Care. No report.

15. All System Go Long-Range Transit Plan, Regional Visioning and Mobility Projects. No report.

16. Legislative Matters. No report.

17. Central Texas Air Quality. No report.

18. Board of Director's Update by the President/CEO.

President/CEO Gilliam gave the attached report.

Todd Hemingson has been accepted to APTA Leadership.

Nancy Crowther received the 2007 Government Trophy Award.

19. Update on the Access Advisory Committee (AAC), Julie Maloukis.

See attached report.

The Board and President/CEO Gilliam thanked Ms. Maloukis for her services as Chair.

Carl Woodby introduced Inez Evans as the new Director of STS.

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20. Update on the Customer Satisfactory Advisory Committee (CSAC), Rene Barrera.

Report attached.

Public Comment:

None

ADA Compliance: Reasonable modifications and equal access to communications are provided upon request. Please call 512-389-7583 (voice or 711 Relay) or email nancy.crowther@capmetro.org if you need more information.

BOARD OF DIRECTORS: Lee Walker, Chairman; Commissioner Margaret Gomez, Vice Chairperson; Council Member Jamie Allen; Council Member Mike Martinez; Council Member Brewster McCracken; Mayor Pro Tem John Trevino; and Mayor, City of Leander; John Cowman. Board Liaison: Gina Estrada 389-7458, email gina.estrada@capmetro.org

The Board of Directors may also announce it will go into Executive Session, if necessary, to receive advice from legal counsel regarding any item on this agenda in accordance with Section 551.071 of the Texas Government code.

It was moved by Gomez seconded by Cowman to approve the above minutes. The motion carried a vote of 5 ayes (Walker, Gomez, McCracken, Allen and Cowman) 0 nays.

The board meeting adjourned at 6:52 p.m.

Gina Estrada
Executive Assistant/Board Liaison

Date: September 24, 2007