

**- NOTICE OF MEETING -**  
**CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY**  
**BOARD OF DIRECTORS MEETING**  
**WEDNESDAY, DECEMBER 12, 2007; 4:00 P.M.**  
**2910 EAST FIFTH STREET, AUSTIN, TEXAS 78702**

**- MINUTES -**

**BOARD MEMBERS PRESENT**

Commissioner Margaret Gomez  
Mayor John Cowman  
Council Member Brewster McCracken  
Council Member Jamie Allen  
Council Member Mike Martinez  
Mayor Pro Tem John Trevino

**STAFF PRESENT**

Fred Gilliam, President/CEO  
Sallie Crosby, Chief Counsel  
Gina Estrada, Executive Assistant/Board Liaison  
SUPPORT STAFF

The Capital Metropolitan Transportation Authority Board of Directors convened its Meeting on December 12, 2007 and was called to order by Commissioner Gomez at 4:09 p.m.

**- A G E N D A -**

**Action Items:**

1. Approval of Pledges of Allegiance.  
It was moved by Cowman seconded by Gomez to approve the above item. The motion carried a vote of 6 ayes (Gomez, McCracken, Martinez, Trevino and Cowman) 0 nays.
2. Approval of Board Minutes from November 14, 2007, Board Meeting.
3. Approval of Proposed 2008 Board Meeting Calendar.
4. Approval of a resolution authorizing the President/CEO or his designee to finalize and execute a contract with Cambridge Systematics for Peer Review Study services for a base term of one year. The total contract amount shall be a firm fixed cost of \$236,300 with reimbursable travel not-to-exceed \$14,514.
5. Approval of a resolution authorizing the President/CEO or his designee to finalize and execute a contract with Weston Solutions, Inc. for Environmental Engineering services for a base term of five years. The total contract amount shall be determined by the cumulative total of the task orders issued and orders shall not exceed \$4,000,000 for all contracts awarded for this service.
6. Approval of a resolution authorizing the President/CEO or his designee to finalize and execute a contract with Railroad Controls Limited for Installation of Railroad Wayside Signalization for Centralized Train Control (CTC) for 32 miles of railroad, in an amount not to exceed \$3,820,500.
7. Approval of a resolution authorizing revisions to the Capital Metropolitan Transportation Authority Internal Audit Charter.

## December 12, 2007 Board Minutes

### Page 2

8. Approval of a resolution adopting administrative revisions to the Audit Committee Charter for the Planning, Finance & Audit Committee.  
It was moved by Cowman seconded by Trevino to approve the above Action Items. The motion carried a vote of 6 ayes (Gomez, Cowman, Allen, McCracken, Trevino, and Martinez) and 0 nays.

There was no executive session.

9. **Executive Session of Chapter 551 of the Texas Government Code:**  
Chapter 551.071 – Legal Advice, Labor Issues.  
Chapter 551.072 – Real Property, Strategic Property Acquisitions/Dispositions.

### **Presentations Items:**

- A. Fixed Route Planning and Analysis – Roberto Gonzales from Planning gave the attached presentation. The Board stated they would like to revisit at next Board meeting.

### **Reports:**

- B. Great Customer Care. No Report
- C. All Systems Go Long-Range Transit Plan, Regional Visioning and Mobility Projects. No Report
- D. Legislative Matters. No Report
- E. Central Texas Air Quality. No Report
- F. Board of Director's Update by the President/CEO. No Report
- G. Update on the Access Advisory Committee (AAC) – Judy Watford gave a report, discussing sign up for STS – new ways to submit procedure & policy-Nancy Crowther & Inez Evans are working on, redoing By laws, discussed calling for self-certifications-work on process and how it's done, scheduling problems and meeting time change - 5:00 pm to 7:30pm. She would like Board Members to send her their contact information & send her feed back and any questions.
- H. Update on the Customer Satisfactory Advisory Committee (CSAC), Rene Barrera. No Report

### **Public Comment:**

- 1.) Jay Cersosimo re: Dishonesty among management – No Show
- 2.) David Cater re: Noise and pollution from buses at Capital Metro- Mr. Cater discussed issues regarding buses running & idling, thanked Carl Woodby for addressing the issue previously but now the problem is back. Council member McCracken & Martinez would like to have a follow up on these issues. Carl Woodby spoke with Mr. Cater & addressed his issues and will follow up with him; he will also give a follow up to Board at January's Board meeting.
- 3.) Clarence Riley re: Maintenance issues – No show
- 4.) Local Union 1091 re: Labor Relations – No show

**Comments from Board:** Council Member Mike Martinez wanted to note how great the holiday Awards Banquet party was, but also wanted to note that the ATU union was giving their holiday party the same night. He wanted to make everyone aware that it shows concerns that the union was throwing a separate party from Cap Metro, he just wanted everyone to be mindful, he just thought it was very disturbing.

**December 12, 2007 Board Minutes**

**Page 3**

Commissioner Gomez wanted to wish everyone a happy holiday.

**ADA Compliance:** Reasonable modifications and equal access to communications are provided upon request. Please call 512-389-7583 (voice or 711 Relay) or email [nancy.crowther@capmetro.org](mailto:nancy.crowther@capmetro.org) if you need more information.

**BOARD OF DIRECTORS:** Lee Walker, Chairman; Commissioner Margaret Gomez, Vice Chairperson; Council Member Jamie Allen; Council Member Mike Martinez; Council Member Brewster McCracken; Mayor Pro Tem John Trevino; and Mayor John Cowman. Board Liaison: Gina Estrada 389-7458, email [gina.estrada@capmetro.org](mailto:gina.estrada@capmetro.org) (send e-mail request for any copies of attachments).

The Board of Directors may also announce it will go into Executive Session, if necessary, to receive advice from legal counsel regarding any item on this agenda in accordance with Section 551.071 of the Texas Government Code.

It was moved by Trevino seconded by Gomez to approve the above minutes at the January 23, 2008 board meeting. The motion carried a vote of 6 ayes (Walker, Gomez, Allen, Martinez, Trevino and Cowman) 0 nays.

The board meeting adjourned at 4:29 p.m.

---

Yvonne Allen  
Legal Support Specialist II

Date: December 12, 2007