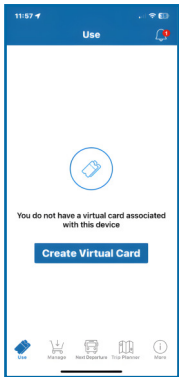


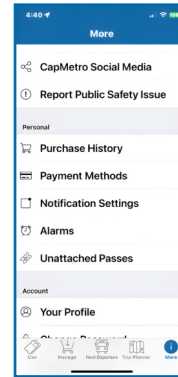
How to add an Employee or University Pass to your AMP Card

If you have already created an AMP card, start at step 3.



1 Download the CapMetro App from your phone's app store.
Create an account or login if you're an existing user.

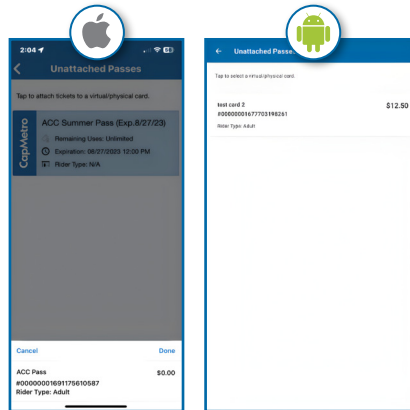
2 Create a virtual AMP card in the CapMetro app.
You will be prompted to create a Virtual Card on first use. You can create a virtual card at any time by selecting "Manage" from the menu and tapping the "+" icon and selecting "Create Virtual Card". Choose a unique card nickname.



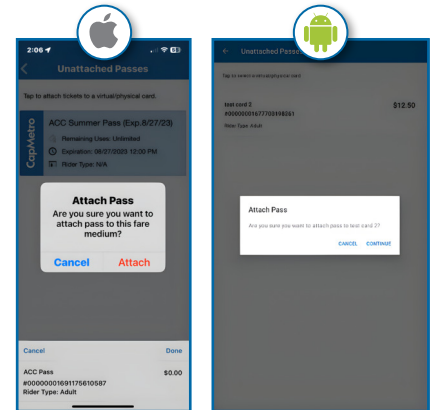
3 Tap the "More" tab. Then tap "Unattached Passes."



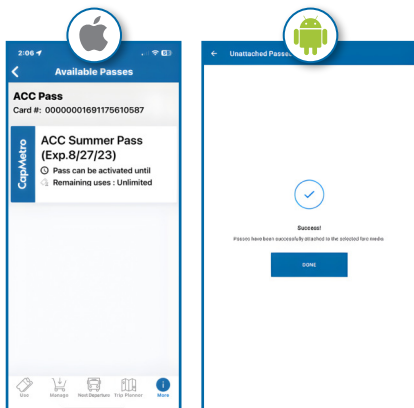
4 Any available & unattached passes will be listed along with pass details.
Tap the pass to select it, then tap the "Attach" button.



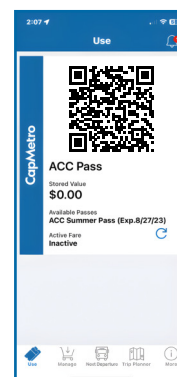
5 A list of AMP cards tied to your account will appear.
Tap the card name/number that you'd like to attach your pass to.



6 An "Attach Pass" pop up message will appear.
Confirm your selection by tapping "Attach" on iPhone or "Continue" on Android.



7 After you tap "Attach" or "Continue", a "Success" confirmation message will display.



8 Finally, tap the "Use" tab.
The attached pass should show under the "Available Passes" label of the virtual AMP card. When boarding a bus, the pass attached to the virtual card scanned will be used until it expires.