Call to Order:
Chairman Chris Prentice, Access Advisory Committee

Chairman Prentice called the meeting to order at 5:30 p.m.

Introductions:

Committee members present were Chair Chris Prentice, Molly Birrell, Mike Gorse, Pat Thomas, John McNabb, Glenda Born, and Paul Hunt.

Capital Metro staff members present were Chad Ballentine, Kendall Jackson, Kevin Conlan, Jeff Dennin, Caitlin D’Alton, and Mark Hererra.

Capital Metro contractor staff present were Regina Marshall and Nate D.

Others present were Cheryl Hunt and Katherine Rutledge.

ADA Anniversary Commemoration
Chair Prentice and Chad Ballentine

Chair Prentice: Last week was the 28th anniversary of ADA.

Chad: Cap Metro held an ADA celebration. Martin organized the celebration for the agency, and 65 people attended.

Citizens’ Communication
Members of the public

Cheryl Hunt: RideRight small van drivers often have food in the car and it makes dogs excited. Also, she has trouble getting into the back of the van with bench seats – these vans need to be replaced. Paul Hunt: Metro needs to do a better job holding the contractors accountable. Nate: We’ve traded out 2 so far. All replaced in the next 3 weeks. He’ll pass these concerns along.

Glenda Born: She scheduled a ride for tonight and it processed as two hours later. Asks that scheduling people be diligent about verifying. Spoke to supervisor who was very helpful. CM staff: We are aware, and went back and rewatched the call. A trainee entered the wrong time.

Chris Prentice: At stop ID 3316, it is a stop for route 271, but there’s no sign there. Also, people are smoking at bus stop. Something should be done – maybe no smoking signs on bus stop?

Katherine Rutledge: Are there plans to get Pickup back? It’s very convenient to not have to make a reservation too far in advance.
Loma: Had a ride yesterday, and driver told her that its her responsibility to describe her pickup location. Nate will pull the video. Also, she is a door to door passenger. Was left standing on the curb, and luckily a nurse intervened to tell the driver a better place to dropoff. Hunt: There’s a policy that the driver can’t leave the vehicle out of sight. Chad: Consistency is very important. Safety is also important. Sometimes need to make something curb to curb because of the dropoff location. In those situations, we work with the location. Drivers don’t leave vehicle because passengers could get out while the driver is away. At St. David’s, there should be specific instructions from the reservation agent. He’ll take a look at that. Prentice: Driver should make sure the passenger and the destination knows that it’s a curb to curb trip.

Statistics / Tech Update
Chad Ballentine, VP of Demand Response and Innovative Mobility

Chad provided his monthly Statistics and Tech Update. He also noted that Raoul is now the Operations Manager at South Base (what Nate does at the North Base). There was an opening for a Director of Innovative Mobility and Demand Response. We just filled that position, and she’ll be one day in at the next meeting.

Pilot Projects Update
Chad Ballentine, VP of Demand Response and Innovative Mobility

There is the TNC Pilot, Ride Austin, which is acting as a replacement for the 21/22. Not much usage. The Pickup pilot will come back around June next year, but we don’t know where yet. We’re in the process of buying an app for that. The autonomous vehicle pilot was being tested in the middle of the night. Federal government is working through how they permit these. We’re still moving forward with a November release for the app. It will integrate with other mobility options like bike.

Future Innovation Zones Update
Chad Ballentine, VP of Demand Response and Innovative Mobility

HNTB is about to roll out their framework for innovative mobility zones. Same zones as in Cap Remap, also in greater Travis County. Once we get HNTB report back we’ll bring it to the public and consider social equity, etc.

Budget Update
Kevin Conlan, Director of Budget and Financial Planning

Kevin presented the FY2019 Budget Plan.

Cap Remap Bus Stop Construction
Mark Herrera, Technical Project / Program Manager

Mark gave a presentation on the bus stops that have been constructed during the Cap Remap period. Paul Hunt: Will there be shelters for all frequent routes? Mark: shelters at stops with 50 boardings a day. Molly: Check rail at West Mall stop. Prentice: Check stops on Pierce between Ross and 130. Pat: Can you make benches out of something other than metal? They get very hot.
In Santa Fe, the bus stops are made of something else. Mark: It’s something of an industry standard to provide something indestructible. Pat: Took a group of seniors. Lamar and Airport, 801 stop. Busy shopping center there. Very dangerous to cross. On 801 NB. Caitlin: That intersection has been challenging for years. The City and Cap Metro are looking at better practices for pedestrians, rail crossing, etc.

**August 2018 Service Changes**  
*Caitlin D’Alton, Senior Planner*

Caitlin gave a presentation on the August 2018 service changes. Prentice: 20 getting out of downtown at rush hour is packed, usually standing room only. Caitlin: Will look up. Mike Gorse: 801/803 stopping at Wheatsville. Is that permanent? Caitlin: For a few years we’ve been planning on 8 additional station pairs. 4 of those have been “turned on” ahead of permanent stop being constructed. Put in temporary station at those ones, the other 4 we weren’t able to. Wheatsville, Fairfield, St. Elmo, one more. Those will be there. Throughout the year the other stations will be built. Hunt: The annunciators aren’t announcing those stops.

**Approval of June 2018 Minutes**  
*Access Committee*

Paul Hunt moved to approve the June minutes, and Glenda born seconded. The motion carried unanimously.